

Indus School Council
November 13, 2019 (6:30-8:00pm)
(Location: Indus School Learning Commons)

1. Call to Order at 6:33 pm

In Attendance: KW, CR, SB, AW, EP, PS, JM, CW, MW and CM

2. Approval of the Agenda

Motion to approve the November 13, 2019 Agenda made by CR, seconded by SB. All in favour. Carried

3. Approval of Minutes from September 16, 2019

Motion to approve September 16, 2019 meeting minutes made by SB, seconded by CR. All in favour. Carried

4. Trustee Report (School Division) Patty Sproule

RVS' Enrolment Numbers Increase Nearly Four Per Cent

- Rocky View Schools' (RVS) official September 30 enrolment count revealed the jurisdiction grew by 923 students or 3.73 per cent over the previous year for a total of 25, 637 students, with Airdrie and Cochrane showing the largest growth overall and Crossfield and Beiseker also experiencing increased enrolment.
- Utilization rates are at 85 per cent across the jurisdiction with Cochrane and Chestermere area schools averaging 89 per cent and four schools with utilization rates over 100 per cent.

Bus Route Efficiency Review to Be Conducted

- The Board allocated \$50,000 from general reserves to conduct a bus route efficiency review by Feb. 28, 2020.
- Aimed at identifying and creating efficiencies to optimize school bus service in RVS, the review will be led by an external consultant.

RVS Submits Modular Unit Request to Alberta Education

- Rocky View Schools' (RVS) annual modular submission to Alberta Education requests the relocation of seven modular classrooms to Westbrook and Indus and the installation of 21 new modulares at schools in the City of Airdrie and Town of Cochrane.
- RVS' submission will head to the province Nov. 3, 2019, with hopes that approvals will be announced in the winter 2020.

2019/20 Fall School Fee Update

- Trustees approved the 2019/20 fall submission for school fee additions, adjustments and amendments and directed the revised approved fee listing to be updated on each school website.
- Each year, the Board reviews and establishes fees as per Section 57 (1) of the Education Act.
- Through a fall submission, RVS allows changes or additions to Optional Course Fees, Activity Fees, extracurricular Fees and Non-curricular Travel, to

accommodate new opportunities or fee updates as a result of course changes or cost verification.

5. Administrator's Report/Teachers Report:

Principal – Chael Wyper and Assistant Principal – Colin MacDonald

a. Indus School Fall Playbook General updates

• Parent Teacher Conferences • Moved to more traditional format • myBluePrint • Ongoing student conferencing with parents via online portfolios • Implemented into all classrooms

Budget Finalization, our school is in a good position to absorb any fall outs •

Report Cards • IPP Term Reports • Christmas Concert • Memorial Bench, has been approved and will be put in place in the spring • Modernization, plan for pack up at the end of this school year, move to portables for Sept 2020.

Indus Tornado has won as the new sports team name to be used as soon as we get new jerseys. Wait on merchandise.

Moving forward with a new logo for the school, the track to success.

- Spring Playbook – Oct 15, 2019 – greater use of myBlueprint
- Fall Playbook

6. Financial Report: Treasurer

a. Current financials

Indus School Council Treasurer's Report

November 13, 2019

This report is based on financial information as of November 8, 2019.

Council Balance (consolidated) \$3,181.23

Council Activity as follows (June 30 to November 7):

Carry Forward \$1,100.67

Revenue

Hot lunch Manual Entry	\$ 209.27
RVS budget deposit	\$ 260.00 (previously reported)
Spiritwear Merchandise Sold	\$ 185.00
Halloween Carnival	\$1,631.05
<u>Bake Sale</u>	<u>\$ 806.70</u>
Total Revenue	\$3,092.02

Expenses

Year End BBQ	\$ 374.33 (previously reported at \$300)
Scholarship	\$ 200.00 (previously reported)
Terry Fox Run	\$ 133.59
Halloween Carnival	\$ 250.77
<u>Hot Lunch Juice Boxes</u>	<u>\$ 52.77</u>
Total Expenses	\$1,011.46

b. Projected budget

DRAFT ONLY		Green is a Guess		
FROM Sept 1 - June 30 of each year	Actual	Budget	Actual	Budgeting Comments/Questions
	2018-2019	2019-2020	2019-2020	0
Indus School Council - Proposed Budget				
Council Revenue				
Council roll over from previous year	\$ 354.91	\$ 388.57	\$ 1,100.67	#
Rocky View School council donation (September)	\$ 260.00	\$ 260.00	\$ 260.00	#
Hot lunch program (Sept-June)	\$ 12,989.94	\$ 9,000.00	\$ 209.27	\$209.27 manual entry for cash (2018/19); \$190.75 first hot lunch profit (cheque to be mailed ~Nov 15); ~\$150 profit conservative per hot lunch x # 12 = \$1800 profit/yr
Merchandise sales (Sept-June)	\$ 792.00	\$ 400.00	\$ 185.00	#
Halloween	\$ 1,296.20	\$ 1,000.00	\$ 1,631.05	#
Bake Sale			\$ 806.70	do another bake sale at next parent teacher
Total Revenue	\$ 15,693.05	\$ 11,048.57	\$ 4,192.69	#
Council Expenses				
Hot lunch program (Sept-June) Hot lunch software + food expenses	\$ 11,815.47	\$ 8,000.00	\$ 52.77	# this may change based on frequency of hot lunch
Merchandise	\$ -	\$ 300.00		# rebranding merch for 2020/2021 MAYBE
Playground Grand Opening	\$ 213.00	\$ -		# one time expenses
Child care for meetings	\$ -	\$ 60.00		#
Family Literacy Night		\$ 175.00		# 2019-06-30 \$129.34 but not reimbursed by council
Games day lunch (Year End BBQ)	\$ 374.33	\$ 300.00		#
Staff appreciation week	\$ 416.83	\$ 500.00		# 2018/19 \$500 for staff appreciation (includes lunchroom supplies) = \$316.83+100
Terry fox run	\$ 101.28	\$ 150.00	\$ 133.59	#
Halloween	\$ 430.00	\$ 300.00	\$ 250.77	#
Grade 9 Farewell	\$ 500.00	\$ 500.00		# 2018/19 additional \$215 paid from ISCS general
Other Expenses	\$ 1,453.57	\$ -		# 2018/2019 council paid hitman tickets, yearbook, team photos, judy hamel scholarship \$840.00+\$341.25+\$72.32+\$200
Total Expenses	\$ 15,304.48	\$ 10,285.00	\$ 437.13	#
Council Revenue minus Expenses	\$ 388.57	\$ 763.57	\$ 3,181.23	# Keep minimal balance for carry forward

Motion to approve current financials made by AW, seconded by SB. All in favour. Carried

We should use up the funds in the council account first as the majority of the money should be spent within the school year they were raised.

A question was asked if we could transfer the money to Society if too much is left in the account?

7. Committee Reports

- Special Events** – Amy Weston - Halloween carnival, 200 people attended. Will need more volunteers for next year. Need to buy more concession and prizes, so profits will be lower next year. Bake sale – keep doing it, need to find someone to man the tables.
- Merchandise update:** There is one cupboard of merchandise left – going forward we will have the new set of merchandise. We won't buy stock and use an order form and you pay for your order.
- Hot Lunch update:** Hot Lunch Update Nov 13/2019

The previous hot lunch service provider account was not renewed so I decided to switch to using **Healthy Hunger** instead. They are a free service and require no third party payment (meaning all payment goes to through them). We still have the option to mark the food up as we choose to be appropriate (generally in the range of \$0.35 to \$0.50 per item). We also still have the option to purchase our own items (ie juice boxes) and sell them with the hot lunches. First Hot Lunch event was Oct 22'nd with Little Caesars. 3 more are currently booked; **Jugo Juice: Nov 19, Little Caesars: December 3, Jugo Juice: Dec 12**

Breakdown of the first order with Little Caesars is as follows: Gross Total sales: \$786.50 with \$595.75 going to the vendor and **\$190.75 to the school**, Of the \$190.75: \$143.71 is from food orders and \$47.04 is juice box profit. Note: I charged \$1.00 per juice box a total of 84 were sold therefor \$84 gross in juice box sales. Juice boxes were purchased at Costco at cost of \$0.44 per juice box (\$36.96 cost for 84 juice boxes) leaving \$47.04 net profit. All seems to be going well with Healthy Hunger, it seems pretty user friendly and any issues or questions are dealt with in a timely manner. Since all payment goes to and through Healthy Hunger they reimburse our profit, they are supposed to send out a cheque on the first of the following month and it is typically received by the 15'th. Orders for the next Hot Lunch (Jugo Juice) is looking good and is currently at \$1,021.25. People have up to 5 days prior to the delivery date of EACH lunch to get their orders in. ~Nerissa Romero via email

8. Council Funding Request: Mrs. Potter – they are not doing battle of the books this year

9. Indus School Fundraising Society Update

a. **General update - Current fundraising: Flipgive** \$195 made **and Fundscrip (hard copy giftcards)** \$194 made. Need to get people to sign up.

b. **Future Fundraising:** Christmas raffles – touch base with Char, she wants to move this someone else for next year.

- Read-a-thon in the new year – good way to get the students involved.

Main goal for fundraising - \$12,160 for both council and society

10. Next Meeting – January

Monday, January 13th @ 6:30

11. Termination of meeting at 8:02 pm

Motion by KW

Second by AW

All in favour. Carried.

X

Katherine Winkler
President

X

Joslyn MacDonald
Secretary