

Indus School Fundraising Society
General Meeting of the Board
November 13, 2019 (8:00-9:00pm)
(Location: Indus School Learning Commons)

1. Call to Order at 8:04 pm

In Attendance: Board Members: KW, CR, SB, EP, JM. Guests: MW and CW.

- a. Verification of Quorum- Quorum is: 4 Board Members, 2 of which must be elected Officers
Is Quorum is verified: Yes

2. Review the Agenda

Motion to accept the November 13, 2019 Agenda made by EP, seconded by CR. All in favour. Carried

3. Review the Minutes from September 16, 2019

Motion to accept September 16, 2019 meeting minutes made by SB, seconded by EP. All in favour. Carried

4. Reports

a. Presidents Report:

- **General updates**

- 1. **Bylaws and name change update** – have gone through and have the paperwork, so we are working with the new bylaws
- 2. **Misc. updates**

- a. **Discussion on using names vs initials in minutes** –

Policy is to use initials to post online. Good to have it in the history of the minutes. For legality you need the names in the minute's hardcopy. Make sure we will have the names in there for now and clarify for future reference. Motion to use full names for our document purposes in our books. Approved by SB, seconded by KW. All in favour. Carried.

- b. **Information storage** – having another place to store information, ideas of using google docs to store as a secondary place to put information. Motion to use google docs as a secondary storage location for society. Approved by KW, seconded by SB. All in favour. Carried.

- c. **Society Facebook Page** – Board sees no current need to have a Facebook page at this time - just use email to inform members.

b. Treasurers Report

- **Current Balance: General and Casino**

Indus School Fundraising Society Treasurer's Report

November 13, 2019

General Report

This report is based on financial information as of November 8, 2019.

General Bank Balance **\$16,133.05**

No Outstanding Cheques

General Activity as follows (September 6 – November 5):

Revenue

• Bottle Drive	\$ 172.95
• Fundscrip	\$5,070.00
• Total Revenue	\$5,242.95

Expenses

• Ms. Burgess new teacher incentive	\$ 200.00
• Fundscrip	\$5,070.00
• Total Expenses	\$5,270.00

50 cheques printed in new name Indus School Fundraising Society – free of charge, included in bank account.

Casino Report

AGLC changed how raffle proceeds are accounted as of [Dec 1/18](#) and the NET proceeds needs to be transferred to the casino account once reconciled. As per the AGLC website, **Groups that conduct small raffles and other types of gaming events (bingo, casino) must deposit proceeds from the raffle into a current gaming bank account.**

This report is based on financial information as of November 7, 2019.

Casino Bank Balance **\$22,308.53**

No Outstanding Cheques

Expenses

Marsh Canada Insurance	\$790.00
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Motion to accept current financials made by EP, seconded by SB. All in favour. Carried

- **Projected budget: General and Casino**

Indus School Fundraising Society - General Proposed Budget				
	Actual	Budget	Actual	
	2018-2019	2019-2020	2019-2020	
Society Revenue				
Roll over amount from previous year	\$ 10,405.80	\$ 19,648.60	\$ 19,658.62	# Actual carry over amount may differ due to interest
Dueling Planos Fundraiser (April/May)	\$ 12,193.00	\$ -		
Christmas Raffle (Mid-December)	\$ 1,333.84	\$ 1,300.00		#
Other	\$ 1,500.00	\$ -		# \$1500 Viterra donation; need estimate for 2019/2020 fundraising
FlipGive/Fundscrip		\$ 2,000.00	\$ 402.00	\$208/194 as of Nov 13
Read-a-thon		\$ 3,000.00		
Bottle Drive (Sept/April)	\$ 1,081.15		\$ 172.95	September and maybe one in spring - advertise better for back to school
Paint Fundraiser (Spring late Nov/early Dec)	\$ 1,334.00			# bbq
Fundraising - Westjet (June)	\$ 4,430.00	\$ 5,000.00		# \$8 per person fee (\$296)
				# June fundraiser
Total Revenue	\$ 32,277.79	\$ 30,948.60	\$ 20,233.57	#
Society Expenses				
Dueling Planos Fundraiser	\$8,199.81	\$ -	\$ -	#
New teacher donations	\$ 400.00	\$ 200.00	\$ 200.00	# Help with classroom supplies for new teachers
Graphics - West Jet tickets	\$ 236.25	\$ 250.00		# Ticket printing
Bank charges	\$ -	\$ 200.00	\$ -	# order new cheques
Judy Hamel Scholarship	\$ -	\$ 200.00		#
Grade 9 Farewell	\$ 215.00			Dinner, photos, cake, dj paid by council (\$500); \$215 for tables, decorations, food paid by ISFs; pay from council if funds
Other funding requests	\$ 1,288.13	\$ 7,345.00		2018/19 - playground expenses; sexual health, gr 5 food fieldtrip, name change fees = 400+99.75+43+25; 2019/20 \$3500 for elevator repairs; sports fees \$500, ultimate \$500; previous exp include men's auction donation, staff room supplies, playground marketing, yearbook, subsidized
Class Funding	\$ 1,500.00	\$ 7,408.00		# field trips, spirit, \$250x3 (band, kinder, RM1025); \$500x9 classes; swimming every year \$3100, skiing (grade 1-6) \$1200 ;
Insurance	\$ 790.00			Note: Swimming and Skiing are in addition to class funding and only for grades 1-6 (2018/19 invoiced \$1500 - Div 1 camp chestermere, Div 3 locked
Indus school - Accelerated Reading Program				# moved from casino to general when insufficient funds
Playground Repair Fund		\$ -		#
Total Expenses	\$ 12,629.19	\$ 15,603.00	\$ 200.00	# have a repair fund started
Society General Revenue minus Expenses	\$ 19,648.60	\$ 15,345.60	\$ 20,033.57	#
Notes: 2019-2021 will need to focus on keeping our fundraising on target				
FROM Sept 1 -June 30 of each year				

Indus School Fundraising Society - Casino Proposed Budget				
	Actual	Budget	Actual	
	2018-2019	2019-2020	2019-2020	
Revenue				
Roll over from previous year	\$ 389.55	\$ 23,091.42	\$ 23,096.63	# Actual carry over amount may differ due to interest
Donation	\$ 1,000.00			
Casino Revenue	\$ 51,002.78			#
Total Casino revenue	\$ 52,392.33	\$ 23,091.42	\$ 23,096.63	#
Funding expenses				
BVAS Donation	\$ 1,000.00	\$ 1,000.00		#
Insurance	\$ -	\$ 790.00	\$ 790.00	# paid from general 2018/19
Indus school - Accelerated Reading Program	\$ 3,087.53	\$ 3,000.00		# 2019/2020 \$3500 requested vs \$3100
Class funding	\$ 5,213.38	\$ 2,142.00		9 classes at \$500. 3 classes at \$250 (K, band, Rm1025), \$3100 swimming, # Skiing \$1200
Other Funding Requests	\$ -	\$ -		#
Casino Advisor fees (reserve amount)		\$ -		need to keep \$3000 in this account for next casino; 2445.45 were the advisor fees for 2018-2019 but we get this reimbursed
Rocky View School Loan Repayment	\$ 20,000.00	\$ 7,256.16		# payable June
Total Expenses	\$ 29,300.91	\$ 14,188.16	\$ 790.00	#
Casino Revenue minus Expenses	\$ 23,091.42	\$ 8,903.26	\$ 22,306.63	#
FROM Sept 1 -June 30 of each year				

Haven't seen the AR invoice yet.

c. Fundraising Report:

- Current fundraising projects:

Flipgive \$195 made and **Fundscrip (hard copy giftcards)** \$194 made. Need to get people to sign up.

Future Fundraising: Christmas raffles – touch base with Char, she wants to move to this someone else for next year.

- Read-a-thon in the new year – good way to get the students involved.

Main goal for fundraising - \$12,160 for both council and society

- Pleasure craft operating certificate – potential fundraising for the spring

Grants – Buddy bench is going through the school. CFEP – government grant, may be getting restructured. CIP capital grant, looking into this for technology and the school is getting a list technology. Canadian Tire grant has to go through the school because they have personal information that can't be given out by us. Provincial CIP-Operational grant for the insurance – can be looked into, half of your insurance, once every 3 years, which is \$1,385. County operational grant – can be looked into. If we spend wisely and look after our money, then we don't necessarily need grants. CIP for insurance Katherine will start working on this.

5. Termination of meeting at 8:52 pm

Motion by KW. Second by EP. All in favour. Carried.

X

Katherine Winkler
President

X

Joslyn MacDonald
Secretary